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REQUEST FOR PROPOSALS FOR GARMENT DISTRICT ALLIANCE SECURITY CAMERA SYSTEM

Released: January 6, 2023
Due: January 30, 2023

I. INTRODUCTION

The Garment District Alliance (“GDA”), a not-for-profit corporation which operates a business improvement district in New York City’s garment district (the “District”), is seeking the services of a security firm to install surveillance video cameras on the exterior of buildings in various, predetermined locations throughout the District and to provide a plan for the ongoing monitoring of the cameras.

II. BACKGROUND

The GDA is located in midtown Manhattan, encompassing the area from approximately 35th to 41st Streets, from Fifth to Ninth Avenues. In recent years the District has been experiencing an increase in social disorder and criminal activity in its public areas including streets, sidewalks and plazas. In order to assist law enforcement efforts, GDA is looking for a qualified security firm to provide recommendations for security camera equipment, install the equipment, and provide a monitoring service which allows on-demand access to law enforcement agencies. GDA will work with property owners at the selected sites to secure necessary approvals.

III. PROPOSER ELIGIBILITY

- Eligible responders must be licensed security companies
- Joint proposals are acceptable, see Business Arrangement guidelines below
- M/WBEs are encouraged to apply

IV. PROPOSAL CONTENT

Based upon the information presented in this RFP, proposals should include:

1. Overall Plan for camera system

- Approximate number of cameras needed to achieve effective coverage
- Type of cameras and other equipment recommended to be used
- Type installation requirements including security of devices, wiring, power and other materials
- Type of monitoring system including proposed location of primary monitoring station and access of law enforcement to monitoring equipment

2. Cost of services

- Equipment
- Software
- Installation
- Monitoring services
- Maintenance of Equipment
- Any and all additional anticipated costs to be included in contract with GDA

It is understood that some installation costs may vary based upon conditions and requirements at individual sites. Since the final amount of cameras to be installed may vary, costs for equipment and installation should be presented on a per-unit basis.

3. Experience

Proposals should indicate your firm's background in providing security camera and surveillance projects, particularly in the public realm.

4. Contact

Name and contact information for proposer's primary representative for this proposal

V. SUBMISSION

Proposals must be submitted by Monday January 30, 2023, at 5:00 p.m.

Proposers must submit one (1) digital PDF version of the proposal by email to:
Jerry Scupp, Vice President
Garment District Alliance
Jscupp@garmentdistrictnyc.com

VI. QUESTIONS

Questions about this RFP must be submitted in writing by Friday, January 20, 2023, by email to
Jscupp@GarmentDistrictNYC.com

Responses to any questions related to this RFP will be posted on the GDA website
www.garmentdistrictnyc.com.

VII. SELECTION PROCESS

GDA will select the Proposer based upon:

- Background and experience of the Proposer
- A comprehensive and cost-effective project budget and schedule
- Such other criteria as determined appropriate by GDA.

GDA shall not pay any costs incurred by any entity in responding to this RFP. The review or selection of a submission will create no legal relationship or equitable rights in favor of a Proposer, including, without limitation, rights of enforcement or reimbursement.

Failure by GDA to select an entity, or to enter into a contract with an entity if selected

as a result of this RFP, will not create any liability on the part of GDA or any of its members, directors, officers, employees, agents, consultants, or other contractors or successors. Submission by an entity shall constitute a waiver by the Proposer of any claim or cause of action against any of the aforementioned for any costs incurred or for any matters arising in connection with GDA's review of the submissions.

VIII. BUSINESS ARRANGEMENT

Following selection of a Security Camera System provider, the GDA will seek to enter into the necessary legal agreement with the selected proposer.

GDA recognizes that proposers may enter into partnerships, subcontracts, consortiums or other arrangements to fulfill the agreement. Proposals should clearly identify every business partner and subcontractor, what each entity's role would be, and disclose the nature of the relationship between entities.

All business arrangements must be in compliance with GDA's procurement policies, contract with NYC including insurance and indemnification requirements, and all applicable city, state, and federal laws and regulations. Successful proposers will be required to receive clearance through the NYC Mayor's Office of Contracts' PASSport program.

IX. AGREEMENT

A. Term

If a satisfactory Proposal is received, it is anticipated that the GDA will enter into a contract with the selected proposer for a time period April 1, 2023 through March 31, 2024. The agreement will provide for up to 5 (five) additional one-year options to renew.

B. NYC PASSport

Before entering into a contract, the successful Proposer may be required to submit a PASSport Profile form <https://www.nyc.gov/site/mocs/systems/about-go-to-passport.page>

C. Subcontracting

The GDA will sign a contract only with the successful Proposer which will be fully responsible for the Services to be performed under this Proposal. If a Proposer intends to utilize a business partner or subcontractor to perform any of the Services, Proposals submitted must clearly identify every business partner and subcontractor who will supply services under the contract and the nature of the relationship to the Proposer.

X. ADDITIONAL NOTES

GDA reserves the right to request additional information or materials as it may deem useful or appropriate to evaluate a proposer's qualifications, past performance and current activities, or clarification or modification of any submitted proposal. Submission of a proposal shall constitute the proposer's consent that GDA may make any inquiry deemed useful or appropriate to evaluate the proposer's qualifications. GDA is not obligated to accept any unsolicited additional materials, clarification, modification or background information. GDA may conduct discussion with some of the proposers submitting proposals and not others. GDA

reserves the right, in its sole discretion, to reject submissions; to postpone, amend and/or cancel this request for programming concepts; require supplemental information; waive defects; permit corrections; and/or negotiate or hold discussions with any proposer. GDA may exercise the foregoing rights at any time without notice or liability to any proposer or other party for expenses incurred in the preparation of responses hereto or otherwise. No copies of materials submitted in response to this request for programming concepts will be returned.

GDA shall not pay any costs incurred by any proposer in responding to this request for programming concepts. The review or selection of a submission will create no legal relationship or equitable rights in favor of a proposer, including, without limitation, rights of enforcement or reimbursement.

Failure by GDA to select a proposer, or to enter into a contract with a proposer if selected as a result of this RFP, will not create any liability on the part of GDA or any of its members, directors, officers, employees, agents, consultants, or other proposers. Submission by a proposer shall constitute a waiver by the proposer of any claim or cause of action against any of the aforementioned for any costs incurred or for any matters arising in connection with the review of the submissions.

XI. PROPOSED CAMERA LOCATION MAP

GARMENT DISTRICT PROPOSED LOCATIONS FOR SECURITY CAMERA INSTALLATION

